Training Project for traineeship and curricular orientation

(ref. convention n.	dated)

University studies of Campania LUIGI VANVITELLI, Caserta Campus, 81100, Viale Abramo Lincoln. 5, Italy, Tax Code and V.A.T. Reg n. 02044190615, web site www.unicampania.it, pec protocollo@pec.unicampania.it, representative: Rector pro-tempore Prof. **Giovanni Francesco Nicoletti, nato a San Giovanni in Fiore (CS) il 20.01.1964**.

TRAINEE		
Surname	Name	
Place of birth	Province Date of birth	
Tax Code		
Address		
Postcode Town	Prov	
Tel Mobile	E-Mail	
Student Identification number	Disabilities Yes 🗌 No 🗌	
CANDIDATE UNIVERS	ITY STATUS	
Student enrolled atYear of Degree Course of 1 in ²		
Faculty		
HOST		
Name		
Place of recruitment (building/s, department/s, office/s)		
Time of access (days and hours)		
TUTOR		
The University Tutor regards to information, documents and/or knowledge that comes in connection with the activities covered by this convention.	is obliged to maintain confidentiality with to his/her possession during the period of collaboration in	
	Signature	
Professional Tutor	Signature	

¹ Specify Bachelor's Degree, Specialistic Masters Degree, Master Degree, Single Cycle Degree, 5 year Course, Graduate Course, PhD, Postgraduate School in non-medical area.
² Name of Course.

TRAINING DATA

Objectives and organization		
Length of traineeship ³		
Number of monthsfromto		
Total number of hoursnumber of University Credits		
Possible connections		
INSURANCE POLICIES		
Workplace injuries: INAIL – Management on behalf of State – T.U. n.1124/1965 - PAT INAIL 99992000		
Injuries Policy: Compagnia POSTE ASSICURA SPA n. 79910 – expiry 31.08.2026		
Policy RCT: Compagnia AXA ASSICURAZIONI n. 407407904 - expiry 31/08/2026		
Policy RSMO - Compagnia Europ Assistance - Polizza n 40001Q - expiry 31/08/2026		
TRAINEE OBLIGATIONS		
 During the traineeship and orientation the trainee is required to: a. carry out the activities under the project training and orientation following the instructions of the tutor referring to him or her for any organizational requirements and/or any other eventuality; b. comply with the rules of hygiene, health and safety in the workplace, as well as preventive measures and emergency measures taken by the host institution; c. adhere to the constraints of confidentiality as regards the services offered or potential operational processes and activities or any other characteristic aspect of the hosting institution which may be disclosed to them during the course of training, the obligation of confidentiality extends beyond the duration of the traineeship; d. make use of the facilities within the period and in the manner provided by the project traineeship and orientation, respecting times and the working environment, the rules and models of behavior agreed upon; 		
e. in the case of curriculum training, keep a record of the activities in the diary booklet given to the trainee by the Promoter.		
Information		
The above data are used for purposes related to this training project by data controllers. The acquired personal data processing is managed as follows: in automated mode (computerized data collection) and/or hand-written mode (collection, recording, storage dossier documents, record cards, binders and archives). The bestowal of the data is necessary and refusal would preclude the Promoter from the completion of the above stated assignments. Your personal data will be communicated to public and/or private individuals only when this is required by law or internal regulations for the implementation of current legislation. The data will not be disclosed under any circumstances. The Promoter Institution and the Host Institution are the official holders of the data processing.		

Acknowledgment and Acceptance Trainee Signature

Stamp and Signature of Host⁴ —

Stamp and Signature of Promoter Institution (University)⁵ —

³ In Italy, maximum **12 months** including extensions. Maximum of 24 moths for disabled.

⁴ Signature of Legal Representative or Delegate.

⁵ Signature of Head, or Delegate, of the Teaching Department of the Trainee.